

Dear Volunteer Applicant:

Thank you for your interest in volunteering at the Seekonk Public Library. Volunteers are an important part of our staff. In fact, the library could not provide many of the services that it does without the support of volunteers.

The library tries to match each volunteer to a particular task that they will find rewarding. There are, however, a limited number of jobs that do not require extensive training or knowledge of library practices. Most of our volunteers spend a few hours of each week helping the staff with jobs that might not otherwise get done right away.

While it is not necessary to have prior library experience to volunteer, the library prefers to have volunteers with skills that can be easily transferred to this work environment. The library does provide an initial orientation and training for all volunteers. The library also assigns a staff person to train and coach each volunteer.

Please note that because of potential liability issues, the library will no longer accept volunteers who need to perform public service ordered by the courts.

Enclosed in this package are the following items, (1) a volunteer application form and (2) a sample of the volunteer staff agreement.

Please review these materials. Fill out the application, leave it with the staff at the reference or children's room desks, and someone will call you to arrange an interview.

Please call me at (508) 336-8230, ext.110 if you have any questions and thank you again for your interest in volunteer service.

Sincerely,

Peter F. Fuller
Associate Director